

Instruction

This PDF form can be filled out electronically and then saved or printed. The blank form can also be printed in full and then filled out in hard copy. The form is formatted so that when it is printed, identifying information about the proxy giver (name, address, and signatures) can be torn off and separated from the voting information in the rest of the form. To do this, the form must be printed in one-sided format.

Proxy Identification Number (optional):
WNCC 180 - AGM - June 15, 2026

Proxy Identification Number
(optional):

To (condominium corporation's name):

Waterloo North Condominium Corporation No. 180

I am (we are)

- the registered owner(s)
- authorized to act on behalf of the registered owner(s)
- the mortgagee(s)
- authorized to act on behalf of the mortgagee(s)

Name of proxy giver (the person entitled to vote at the meeting, for example, the registered owner or mortgagee):

Instruction for person filling out the form: In the case of a corporation, affix the corporate seal or attach a statement that the persons signing have the authority to bind the corporation. If you are authorized to act on behalf of the registered owner(s) or mortgagee(s), attach a copy of the document that gives you this authorization.

Proxy giver's unit number and municipal address or other description of the unit:

Note: if your corporation is a common elements condominium corporation, please identify the relevant parcel of tied land in the above space.

Dated this _____ day of _____, _____, at _____ am pm
day of month month year time of day

Signature

Proxy Identification Number (optional):
WNCC 180 - AGM - June 15, 2026

Proxy Identification Number
(optional):

I (we) appoint the proxy named in row A below, or, failing him or her, the proxy named in row B below, to attend and vote on my (our) behalf at the meeting of owners to be held on _____ and at any adjournment of the meeting:

Date (yyyy/mm/dd)

Name of Proxy

Signature or initials

A.

B.

I (we) revoke all proxies previously given.

Please check only one of the three boxes below:

The proxy is not authorized to vote on my (our) behalf with respect to any matter at the meeting, including matters of routine procedure.
Instruction for person filling out this form: Check this box if you are appointing the proxy only to count towards quorum. If this box is checked, then the rest of the form should not be filled out.

Signature or initials

The proxy may vote on my (our) behalf only with respect to matters of routine procedure at the meeting, and no other matters, as I (we) could do if personally present at the meeting.
Instruction for person filling out this form: If this box is checked, then the rest of the form should not be filled out.

Signature or initials

The proxy may nominate candidates or may vote on my (our) behalf with respect to all matters that may come before the meeting, subject to any instructions set out below, as I (we) could do if personally present at the meeting.
Instruction for person filling out this form: If this box is checked and you do not provide instructions with respect to any part of the rest of this form, you are giving your proxy the authority to nominate any candidates or vote in any manner with respect to that part of the form, as you could do if you were personally present at the meeting.

Signature or initials

Section 1. Voting to elect candidates to vacant positions on the board that all owners may vote for:

I/we instruct the proxy to nominate, if necessary, and to vote for the candidates named below and in the order set out below.

Order of vote
(enter 1, 2, 3, etc.)

Candidates for the Position(s) on the Board

Signature or initials

Instruction to person filling out the form: If you set out any names above, your proxy may only vote for the named individuals and only if, at the time of the vote, they are candidates. If you list more names than positions available on the board of directors, your proxy will vote in the order set out above up to the number of positions that are available. The numbers in the left hand column indicate the order in which you want the proxy to vote. These numbers indicate your priority.

Section 2. Voting to elect candidates to any vacant position on the board that only owners of owner-occupied units may vote for:

Section 3. Voting for specific matters:

Proxy Identification Number (optional):
WNCC 180 - AGM - June 15, 2026

Proxy Identification Number
(optional):

Section 4. Voting for removal of directors and election of substitutes:

MEMO TO UNIT OWNERS AND
MORTGAGEES EXERCISING UNIT OWNERS' VOTE

- (1) The proxy confers authority for the named person to vote in respect to matters listed on the agenda, to any amendments or variations of matters, or other matters which may properly come before the meeting.
- (2) Each member has the right to appoint a person to represent them at the meeting if he or she is unable or unwilling to attend. Such right may be exercised by inserting in the blank space provided the name of such person to be appointed who need not be a member or mortgagee of the Corporation.
- (3) Please sign exactly as your name appears on the notice and date the proxy. Joint tenants must cast one vote; otherwise, the vote of the unit will not be counted. If the member is a corporation, the proxy must be executed under its corporate seal or by an officer or attorney thereof duly authorized.
- (4) Voting at meetings will be by show of hands unless a member present requests a count in which event voting will be by ballot. Each unit shall have one vote.
- (5) Members who are in arrears of payments of common expenses or special levies for more than 30 days will not be permitted to vote.
- (6) Mortgagees who are entitled to exercise the vote of the unit owner may also vote by proxy; unit owners whose mortgagees are exercising the unit owner's vote may not vote. In order for the mortgagee to exercise the vote, it must have this right given to it in the mortgage and it must notify the Corporation and the owner of its intention to exercise the vote at least two days before the date of the meeting.
- (7) Tenants of units, whether under an Agreement of Purchase and Sale or otherwise, may vote only if they hold a valid proxy.
- (8) This instrument of proxy must be deposited with the Secretary of the meeting before close of registration. It is important that the suite number be completed.
- (9) Proxy holders **will** be authorized to participate in the voting process for the election of director(s) or any other matter that the proxy requires the vote of the owner, only where the owner has indicated their express permission on their proxy form. In this way, Proxy holders may now vote for any director nominated at the meeting, provided they have the owner's authority to do so.