

OWNER INFORMATION UPDATE

This form should be filled out by the owner only. Please fill in the following form to provide Wilson Blanchard Management Inc. with your most current contact information (please note that the information provided below will replace any contact information that we currently have on file where discrepancies exist).

Please select one:

- New Owner – Purchase Date _____
- Existing Owner

Condominium Corporation WNCC180 - 250 Keats Way, Waterloo, ON, N2L 6J5

Unit: _____

Full Name(s): _____

Home Phone No.: _____ Cell No.: _____

Work Phone No.: _____

E-Mail Address: _____

Address of Owner if different from unit:

BOARDING AND LEASING

If the unit has someone paying rent or that has signed a lease you are considered a landlord. The owner must notify the condo corporation of a tenancy within 10 days of signing.

Please select one:

- Owner occupied.
- Owner occupied, with boarder(s). The owner shares a kitchen or bathroom with the boarder(s).
- Owner occupied, with tenant(s). The owner lives in a separate unit and does not share a kitchen or bathroom with the tenant(s).
- Occupied by tenant(s).

PARKING

All vehicles must be registered with the condo corporation. The first owned vehicle should be parked in the garage. Any other authorized vehicles may be parked in the common parking elements on a first come first served basis. Review the by-law and the rules and regulations for parking rules.

Vehicle Plate Number: _____ Make _____ Model _____ Color _____

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OPTIONAL INFORMATION

If you would like to provide the condo corporation with additional information that may be important in emergency situations, please include it here. Additional information may be special needs of residents/tenants, pets, medical oxygen storage, etc.. Attach extra information as required.

Once filled please send the form and any attachments to kwinfo@wilsonblanchard.com

For WB Use Only Information Entered By: _____ Date Entered: _____