

LANDLORD INFORMATION UPDATE

Please select one:

- Owner occupied, with boarders. The owner shares a kitchen or bathroom with the renters or lease holders. The boarders are not covered by the Residential Tenancy Act (RTA).
- Owner occupied, with tenant(s). The owner lives in a separate unit and does not share a kitchen or bathroom with the tenant(s). Tenants are covered by the Residential Tenancy Act (RTA).
- Occupied by tenant(s). Tenants are covered by the Residential Tenancy Act (RTA).

For landlords with boarders:

- I have provided my boarders with a copy of the Rules and Regulations of the corporation.

For landlords with tenants:

A landlord must provide to the condo corporation:

1. The tenant's contact information. Include or attach a copy of the contact information.
2. A copy of the [lease agreement](#) or a [summary](#) of that lease agreement (clause 83 (1) (B) of the Condominium Act, 1998). Include or attach a copy of the lease or a summary of the lease agreement.
3. A copy of any subtenant agreement and the subtenant's contact information.

Check that you have provided the required information to the tenants:

- I have provided my tenants with the "[Information for New Tenants](#)" brochure.
- I have provided my tenants with a copy of the Declaration and By-Law of the corporation.
- I have provided my tenants with a copy of the Rules and Regulations of the corporation.

Owner Signature: _____

Date: _____

Once filled please send the form and any attachments to kwinfo@wilsonblanchard.com

For WB Use Only Information

Entered By: _____ Date Entered: _____